

COMING EVENTS

MONDAY, AUGUST 18

FIRE DEPT MEETING
7:00 PM Fire Department

TUESDAY, AUGUST 19

CITY COUNCIL MEETING
5:15 PM Council Chambers

WEDNESDAY, AUGUST 27

AIRPORT COMMISSION MEETING
7:00 AM Harlan Airport

WEDNESDAY, AUGUST 27

HMU BOARD MEETING
4:00 PM HMU

MONDAY, SEPTEMBER 1

FIRE DEPT TRAINING
7:00 PM Fire Department



AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, AUGUST 19, 2025, 5:15 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 **857 1515 8878**

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08-05-2025 Council meeting
- B. Claims List No.1344 in the amount of \$386,222.41
- C. HMU Sewer & Landfill Reconciliation Report for July 2025
- D. Sheriff's Statistical Report for July 2025
- E. Amended Application for Hy-Vee, Inc. DBA Hy-Vee Wine & Spirits Class E Retail Alcohol License.
- F. Amended Application for Hy-Vee, Inc. Class B Retail Alcohol License.

3. PUBLIC HEARING/PRESENT TO BE HEARD

- A. Public Hearing Regarding Proposed Sale of City Property, 1310 Willow Street in Harlan, Iowa to 1310 Willow Harlan LLC (*Roll Call Vote*)
 - 1. Motion to Close Hearing (*Roll Call Vote*)
 - 2. Resolution No. 2613 – Resolution For The Sale of The City Interest in Real Estate – 1310 Willow Street, Harlan, Iowa to 1310 Willow Harlan LLC for the Price of \$41,133 (*Roll Call Vote*)

4. OTHER BUSINESS

- A. Ordinance No. 2025-02 - An ordinance amending the Code of Ordinances for the City of Harlan, Iowa by adding new chapter 79 - regulating the use of Electric Scooters; Third Reading (*Roll Call Vote*)
- B. Ordinance No. 2025-03 - An ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on Dye Street and Gary Scull Drive; Second Reading (*Roll Call Vote*)
- C. Approval of Code Enforcement Officer Job Description (*Roll Call Vote*)
- D. Approval of Fire Chief Job Description (*Roll Call Vote*)
- E. Review and approval of CAT Grant Agreement (*Roll Call Vote*)
- F. Review and approval of Grandma B's Dream Playground Re-Imagined Project Restroom Plans (*Roll Call Vote*)

5. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

6. ADJOURN

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o’clock P.M. the 5th day of August 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly.
ABSENT: Richard Petersen and Kyle Lindberg

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07-15-2025 Council meeting
- B. Claims List No. 1343 in the amount of \$730,881.61
- C. Expenditure & Revenue reports for the month of June 2025
- D. HMU Sewer & Landfill Reconciliation Report for June 2025
- E. Approval of FY 2025-2026 Cigarette / Tobacco / Nicotine / Vapor Permit for Cigar and Vape

It was moved by Nippert and seconded by Kelly that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this is the time and place for the public hearing regarding proposed plans, specifications, and proposed form of contract for said improvements for Grandma B’s Dream Playground Re-Imagined. It was moved by Kroger and seconded by Schaben to open the public hearing. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried. The public hearing was opened at 5:18 P.M.

No Oral or written objections were stated or filed.

It was moved by Nippert and seconded by Kroger to close the public hearing at 5:18 P.M. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No. 2610 – Resolution Approving proposed plans, specifications and proposed form of contract for said improvements for Grandma B’s Dream Playground Re-Imagined Project. Council member Kroger seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Review of the Construction Bids and Bid Tabulation for the Grandma B’s Dream Playground Re-Imagined Project are as follows:

<u>Name</u>	<u>Address</u>	<u>Bid Amount</u>
1. Patriot’s Choice LLC	Harlan, IA	\$221,418.00
2. Caliber Concrete LLC	Adair, IA	\$359,280.25
3. Precision Concrete Services, Inc	Atlantic, IA	\$364,890.00

Council Member Schaben introduced Resolution No. 2611 – Resolution Making Award of Construction Contract to Patriot’s Choice in the amount of \$221,418.00 for the Grandma B’s Dream Playground Re-Imagined Project. Council member Kroger seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

Council Member Kroger introduced Resolution No. 2612 – Setting Public Hearing date of 08-19-2025 at 5:15 P.M. on proposed sale of city property, 1310 Willow Street. Council Member Nippert seconded the motion. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Nippert and seconded by Kroger to approve 2024 Sanitary Sewer Rehabilitation Project change order #3 in the amount of -\$61,243.19. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-02 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Adding a New Chapter Regulating the Use of Electric Scooters, Motorized Scooters, and Low Speed Vehicles. It was moved by Kroger and seconded by Nippert that Ordinance No. 2025-02 now be read for the second time. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the second reading of Ordinance No. 2025-02 was passed.

It was moved by Kroger and seconded by Kelly to receive and file the Streets, Alleys, Sidewalks meeting minutes from 07/21/2025. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve the recommendation for “No Parking Between Signs” on the curves on Dye Street and Gary Scull Drive. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-03 An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Provisions Pertaining to No Parking Zones on Dye Street and Gary Scull Drive. It was moved by Kroger and seconded by Schaben that Ordinance No. 2025-03 now be read for the first time. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-03 was passed.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Nippert to appoint Mark Maxwell to the Planning and Zoning Commission for a 4-year term to expire 07/01/2029. Roll call vote: AYES: Nippert, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
ACCO							
0255667-IN	LABOR & MATERIALS FOR MOTOR ASSEMBLY - POOL	001-5-460-6310	236.85	.00			
Total ACCO:			236.85	.00			
AGRILAND FS							
16326423	FS UNI-DRIVE TO-4 10 BULK/DIESEL EXHAUST FLUID BULK - S	110-5-214-6332	858.81	.00			
16326424	SUPREX 15W40 BULK - FIRE	001-5-150-6332	758.08	.00			
30603582	#2 ULTRA LS DYED & DIESELEX GOLD - PARKS	001-5-430-6331	586.13	.00			
62005841	FS LP GAS - AIRPORT	001-5-280-6374	90.79	.00			
72025	FUEL/JULY - AIRPORT	001-5-280-6331	113.08	.00			
72025	FUEL/JULY - STREET	110-5-214-6331	1,112.83	.00			
72025	FUEL/JULY - FIRE	001-5-150-6331	380.12	.00			
72025	FUEL/JULY - WWTP	610-5-815-6331	435.46	.00			
72025	FUEL/JULY - PARKS	001-5-430-6331	541.60	.00			
72025	FUEL/JULY - CODE ENFORCEMENT	001-5-110-6331	57.40	.00			
Total AGRILAND FS:			4,934.30	.00			
ALPHA & OMEGA							
11577	CLEAN & INSPECTION OF AC & AIR FILTER - ACT CTR	001-5-455-6310	487.96	.00			
Total ALPHA & OMEGA:			487.96	.00			
AMAZON CAPITAL SERVICES							
1NYT-KRR6-4	BOOK - LIBRARY	001-5-410-6505	188.40	.00			
1NYT-KRR6-4	OFFICE SUPPLIES - LIBRARY	170-5-410-6502	4.94	.00			
1NYT-KRR6-4	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	49.96	.00			
1NYT-KRR6-4	TECH SUPPLIES - LIBRARY	001-5-410-6419	13.98	.00			
1NYT-KRR6-4	AUDIO MATERIALS - LIBRARY	001-5-410-6507	171.70	.00			
1NYT-KRR6-4	BUILDING SUPPLIES - LIBRARY	001-5-410-6310	67.86	.00			
1NYT-KRR6-4	LIBRARY PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	61.37	.00			
Total AMAZON CAPITAL SERVICES:			558.21	.00			
AMERICAN FENCE COMPANY LLC							
OMA001001	FENCING FOR DPG - PARKS	371-5-430-6410	7,022.00	.00			
Total AMERICAN FENCE COMPANY LLC:			7,022.00	.00			
ATLANTIC COCA-COLA BOTTLING CO							
4982545	2024 ANNUAL REBATE - POOL	001-5-460-6560	108.00-	.00			
5224577	CONCESSION SUPPLIES/DRINKS - POOL	001-5-460-6560	219.38	.00			
5236562	CONCESSION SUPPLIES - POOL	001-5-460-6560	211.68	.00			
Total ATLANTIC COCA-COLA BOTTLING CO:			323.06	.00			
AVFUEL CORPORATION							
022970858	JET A FUEL - AIRPORT	001-5-280-6535	22,116.06	.00			
Total AVFUEL CORPORATION:			22,116.06	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
BAKER & TAYLOR							
2039203571	BOOKS - LIBRARY	001-5-410-6505	38.80	.00			
2039208068	BOOK - LIBRARY	170-5-410-6502	17.09	.00			
2039215809	BOOKS - LIBRARY	001-5-410-6505	471.49	.00			
Total BAKER & TAYLOR:			527.38	.00			
BARCO MUN. PRODUCTS INC							
IN-252557	GREEN U CHANNEL POSTS - STREETS	110-5-240-6509	442.50	.00			
IN-252557	GREEN U CHANNEL POSTS - PARKS	001-5-430-6310	442.50	.00			
Total BARCO MUN. PRODUCTS INC:			885.00	.00			
BAXTER LUMBER & HARDWARE							
23340	WHITE MARKING PAINT - PARKS	001-5-430-6310	71.92	.00			
23533	TREATED LUMBER/FASTENERS - PARKS	001-5-430-6310	285.04	.00			
Total BAXTER LUMBER & HARDWARE:			356.96	.00			
BLACKSTONE PUBLISHING							
2206134	DIGITAL/AUDIO MEDIA - LIBRARY	001-5-410-6507	112.82	.00			
Total BLACKSTONE PUBLISHING:			112.82	.00			
CARDINAL SUPPLIES & FRESHENERS							
5050	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00			
5051	AIR FRESHENER - LIBRARY	001-5-410-6310	44.00	.00			
5052	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00			
5053	AIR FRESHENER - VETS	001-5-470-6310	26.40	.00			
5062	AFFEX JUMBO TP - POOL	001-5-460-6310	117.32	.00			
Total CARDINAL SUPPLIES & FRESHENERS:			275.72	.00			
CENGAGE GALE GROUP							
999100741992	BOOKS- LIBRARY	001-5-410-6505	41.98	.00			
Total CENGAGE GALE GROUP:			41.98	.00			
CENTER POINT LARGE PRINT							
2185344	BOOKS - LIBRARY	001-5-410-6505	151.02	.00			
Total CENTER POINT LARGE PRINT:			151.02	.00			
CONWAY SHIELD, INC							
0540327	BARRIARE GOLD ELITE PRO PARTICULATE HOOD COMP COV	001-5-150-6181	2,464.14	.00			
Total CONWAY SHIELD, INC:			2,464.14	.00			
DELL MARKETING, L.P.							
10828292758	DELL COMPUTER & MONITORS - CODE ENFORCEMENT	001-5-110-6419	1,261.61	.00			
Total DELL MARKETING, L.P.:			1,261.61	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
DIAMOND VOGEL							
501541053	WHITE TRAFFIC PAINT - STREET	110-5-240-6527	5,625.00	.00			
Total DIAMOND VOGEL:			5,625.00	.00			
EMERGENCY APPARATUS							
136537	SERVICE TO RESCUE #33 - FIRE	001-5-150-6332	1,720.65	.00			
Total EMERGENCY APPARATUS:			1,720.65	.00			
FAREWAY STORES							
00006907	BAR SUPPLIES - VET'S	001-5-470-6548	17.35	.00			
00202717	BAR SUPPLIES - VET'S	001-5-470-6548	23.09	.00			
00202928	CANDY FOR SHELBY CO FAIR PARADE - LIBRARY	001-5-410-6490	48.95	.00			
00204219	CONCESSION SUPPLIES - POOL	001-5-460-6560	116.22	.00			
00205405	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	18.17	.00			
00279019	CANDY FOR SHELBY CO FAIR PARADE - LIBRARY	001-5-410-6490	39.96	.00			
00281476	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	15.98	.00			
00281683	GEL FOOD COLOR - POOL	001-5-460-6310	5.99	.00			
006-00201517	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	22.97	.00			
006-00204433	BAR SUPPLIES - VET'S	001-5-470-6548	10.99	.00			
Total FAREWAY STORES:			319.67	.00			
FARM SERVICE CO-OP.							
3902805	FUEL- PARKS	001-5-430-6331	31.48	.00			
3903108	FUEL- STREETS	110-5-214-6331	38.89	.00			
3904581	FUEL- PARKS	001-5-430-6331	15.76	.00			
3905691	FUEL- WWTP	610-5-815-6331	56.34	.00			
3905714	FUEL- PARKS	001-5-430-6331	6.28	.00			
3911302	FUEL- PARKS	001-5-430-6331	37.96	.00			
3913295	RUBY DIESEL & DYED FUEL - AIRPORT	001-5-280-6331	586.00	.00			
Total FARM SERVICE CO-OP.:			772.71	.00			
FARMERS MUTUAL TELEPHONE							
82025	PHONE & CABLE BUNDLE/AUG - AIRPORT	001-5-280-6374	300.54	.00			
Total FARMERS MUTUAL TELEPHONE:			300.54	.00			
GERVAS MGONJA							
82025	TRAVEL EXPENSE REIMBURSEMENT - ADMIN	001-5-615-6230	443.50	.00			
Total GERVAS MGONJA:			443.50	.00			
H.M.U.							
11,551	CITY SHARE IOWA ONE CALLS - JUNE 2025	001-5-699-6497	54.55	.00			
72025-1	PHONE SERVICE/AUG - POOL	001-5-460-6373	138.48	.00			
72025-1	PHONE SERVICE/AUG - STREET	110-5-214-6373	79.49	.00			
72025-1	PHONE & INTERNET SERVICE/AUG - ACTIVITY CTR	001-5-455-6373	146.01	.00			
72025-1	PHONE SERVICE/AUG - VET'S	001-5-470-6373	79.49	.00			
72025-1	PHONE & INTERNET SERVICE/AUG - WWTP	610-5-815-6373	79.50	.00			
72025-1	PHONE & INTERNET SERVICE/AUG - LIBRARY	001-5-410-6373	166.19	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
72025-1	PHONE & INTERNET SERVICE/AUG - CITY HALL	001-5-620-6373	181.49	.00			
72025-1	CABLE/AUG - CITY HALL/CITY FAC.	001-5-650-6374	135.94	.00			
72025-1	PHONE SERVICE/AUG - FIRE	001-5-150-6373	124.99	.00			
72025-1	PHONE SERVICE/AUG - CODE ENFORCEMENT	001-5-110-6373	25.50	.00			
72025-1	PHONE SERVICE/AUG - DOG POUND/CITY FAC.	001-5-650-6373	104.99	.00			
72025-1	PHONE SERVICE/AUG - PARKS/JJ JENSEN	001-5-430-6373	16.50	.00			
Total H.M.U.:			1,333.12	.00			
HARLAN PUBLISHING, LLC							
153146	LEGAL NOTICES/COUNCIL MINUTES	001-5-699-6402	234.78	.00			
153182	LEGAL NOTICES/COUNCIL MINUTES	001-5-699-6402	79.98	.00			
154888	LEGAL NOTICE - REAL ESTATE PURCHASE REQUIREMENTS	001-5-110-6402	76.16	.00			
154889	LEGAL NOTICES - 1310 WILLOW BID FORM	001-5-110-6402	73.44	.00			
155148	LEGAL NOTICES/COUNCIL MINUTES	001-5-699-6402	176.80	.00			
155641	LEGAL NOTICES/COUNCIL MINUTES	001-5-699-6402	180.88	.00			
155642	LEGAL NOTICES - RESOLUTION 2609 - WAGE REPORT	001-5-699-6402	164.56	.00			
157938	LABELS - CLERK	001-5-699-6506	9.00	.00			
157944	ENVELOPES - FIRE	001-5-150-6507	132.80	.00			
157953	ADS - LIBRARY	001-5-410-6402	45.00	.00			
Total HARLAN PUBLISHING, LLC:			1,173.40	.00			
HENNINGSEN CONST. INC.							
104701-2	STREET MILLING & OVERLAY - STREETS	001-5-214-6761	188,052.11	.00			
Total HENNINGSEN CONST. INC.:			188,052.11	.00			
IA DEPT. OF REVENUE-SALES/USE							
72025	QUARTERLY SALES/USE TAX JULY - POOL	001-5-460-6310	869.29	.00			
Total IA DEPT. OF REVENUE-SALES/USE:			869.29	.00			
IDALS							
82025	ANIMAL WELFARE LICENSING RENEWAL FEE - DOG POUND	001-5-190-6370	75.00	.00			
Total IDALS:			75.00	.00			
KROGER & SONS HAULING LLC							
7963	TRASH REMOVAL/AUG - ACT. CTR	001-5-455-6310	87.50	.00			
7984	GARBAGE HAULING/JULY - FIRE	001-5-150-6310	50.00	.00			
7992	GARBAGE HAULING/JULY - CITY HALL	001-5-650-6310	40.00	.00			
7996	TRASH REMOVAL/AUG - LIBRARY	001-5-410-6310	40.00	.00			
8003	GARBAGE HAULING/JULY - JJ JENSEN	001-5-430-6310	180.00	.00			
8014	GARBAGE HAULING/JULY - PARKS	001-5-430-6310	120.00	.00			
8024	GARBAGE HAULING/JULY - POOL	001-5-460-6310	160.00	.00			
8028	TRASH REMOVAL/AUG - VET'S	001-5-470-6310	60.00	.00			
Total KROGER & SONS HAULING LLC:			737.50	.00			
LOGO'D UP							
3657	NEW SHIRTS - ACT CTR	001-5-455-6181	98.50	.00			
3657	NEW SHIRTS - VETS	001-5-470-6181	98.50	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total LOGO'D UP:			197.00	.00			
MES SERVICE COMPANY, LLC							
IN2314308	MATEX HOSES - FIRE	001-5-150-6429	1,440.00	.00			
Total MES SERVICE COMPANY, LLC:			1,440.00	.00			
MICROBAC LABORATORIES INC							
NT2506638	COLIFORM BACTERIA TESTING - POOL	001-5-460-6510	18.50	.00			
NT2506810	COLIFORM BACTERIA TESTING - POOL	001-5-460-6510	35.00	.00			
NT2506907	WASTEWATER TESTING/JULY - MONOGRAM	610-5-815-6458	873.75	.00			
NT2506908	WASTEWATER TESTING/JULY- WWTP	610-5-815-6458	3,051.00	.00			
Total MICROBAC LABORATORIES INC:			3,978.25	.00			
MIDWEST AUTOMATIC FIRE SPRINKLER CO							
2537263	FIRE SPRINKLER SYSTEM INSPECTION - ACT CTR	001-5-455-6310	390.00	.00			
Total MIDWEST AUTOMATIC FIRE SPRINKLER CO:			390.00	.00			
MJ'S LAWN CARE							
3512	MOWING @ 1321 VICTORIA	001-5-515-6494	200.00	.00			
Total MJ'S LAWN CARE:			200.00	.00			
MUNICIPAL PIPE TOOL CO							
PAY EST. #3	2024 SANITARY SEWER REHAB PROJECT	398-5-815-6410	108,748.61	.00			
PAY EST. #3	2024 SANITARY SEWER REHAB PROJECT	610-5-818-6436	18,235.25	.00			
Total MUNICIPAL PIPE TOOL CO:			126,983.86	.00			
MYRTUE MEDICAL CENTER							
82025	CITY PHYSICALS - LIBRARY	001-5-699-6186	28.00	.00			
Total MYRTUE MEDICAL CENTER:			28.00	.00			
NAPA - HARLAN PARTS INC.							
785721	OIL/TAIL LIGHT WIRING/OIL FILTER - STREETS	110-5-214-6332	79.96	.00			
785735	HI POWER IND V-BELTS - PARKS	001-5-430-6310	86.26	.00			
785841	SOCKET - STREET	110-5-214-6310	41.79	.00			
785870	TIRE VALVE - PARKS	001-5-430-6310	3.49	.00			
786089	SAE 30 NON DETERGENT OIL - STREETS	110-5-214-6332	22.47	.00			
786656	SAE 5W20 MOTOR OIL QT. - STREETS	110-5-214-6332	6.49	.00			
786706	OIL FIL/GAL15W40 - PARKS	001-5-430-6310	54.01	.00			
786747	WHEEL SPINNER PLSTIC - PARKS	001-5-430-6310	8.99	.00			
787016	LED ADAPTER PLUG - PARKS	001-5-430-6310	10.49	.00			
787387	FHP BLADERUNNER BELT/LUBRICNT - PARKS	001-5-430-6310	30.99	.00			
Total NAPA - HARLAN PARTS INC.:			261.36	.00			
NELSON FARM SUPPLY INC							
275615	TRIMMER LINE - PARKS	001-5-430-6310	23.99	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
275724	MOWING HEAD AUTOCUT - PARKS	001-5-430-6310	39.99	.00			
276174	GUIDE BAR - STREETS	110-5-214-6310	59.99	.00			
276572	SPOOL INSERT & CAP - PARKS	001-5-430-6310	16.49	.00			
276766	PRAMITOL - FIRE	001-5-150-6310	164.40	.00			
277440	LINE CF3 PRO 2.4 MMX70 - PARKS	001-5-430-6310	23.99	.00			
Total NELSON FARM SUPPLY INC:			328.85	.00			
NISHNABOTNA R.E.C.							
82025	ELECTRICITY - CUST #437500 OFFICE - AIRPORT	001-5-280-6374	423.24	.00			
82025-1	ELECTRICITY - BEACON & HANGARS- AIRPORT	001-5-280-6374	183.67	.00			
Total NISHNABOTNA R.E.C.:			606.91	.00			
O'REILLY AUTOMOTIVE INC.							
0388-476104	SEAT COVERS - CODE ENFORCEMENT	001-5-110-6332	49.99	.00			
0388-476463	OIL FILTERS & OIL - PARKS	001-5-430-6332	81.91	.00			
Total O'REILLY AUTOMOTIVE INC.:			131.90	.00			
OTIS ELEVATOR COMPANY							
C015701001	ELEVATOR SERVICE MAINT. CONTRACT/CUST#291737 - LIBRA	001-5-410-6310	1,863.00	.00			
Total OTIS ELEVATOR COMPANY:			1,863.00	.00			
PESTGUARD PRO LLC							
17421	PEST CONTROL - FIRE	001-5-150-6310	50.00	.00			
Total PESTGUARD PRO LLC:			50.00	.00			
PIGSLEY, SCOTT							
82025-2	FBO CONTRACT -AUG 2025 PYMT #2 - AIRPORT	001-5-280-6420	2,412.50	.00			
Total PIGSLEY, SCOTT:			2,412.50	.00			
PROFESSIONAL COMPUTER SOLUTIONS LLC							
12450	PCS CLOUD BACKUP - LIBRARY	001-5-410-6419	97.00	.00			
12494	CYLANCE ANTI-VIRUS SOFTWARE - LIBRARY	001-5-410-6419	68.16	.00			
B-10478	REFUND OF MILAGE INV#10478 - LIBRARY	001-5-410-6419	16.14	.00			
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			149.02	.00			
QUILL CORPORATION							
45076484	NITRILE GLOVES - LIBRARY	001-5-410-6310	12.59	.00			
45083204	PAPER SUPPLIES - LIBRARY	001-5-410-6490	46.60	.00			
45083204	NITRILE GLOVES - LIBRARY	001-5-410-6310	11.33	.00			
45090699	USB CABLES - LIBRARY	001-5-410-6419	33.99	.00			
45096615	EARBUDS - LIBRARY	001-5-410-6419	45.21	.00			
45104329	LAMINATION POUCHES - LIBRARY	001-5-410-6490	79.78	.00			
Total QUILL CORPORATION:			229.50	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
R & S WASTE SYSTEMS INC							
2059042	TRASH REMOVAL - AIRPORT/AUG.	001-5-280-6374	90.94	.00			
Total R & S WASTE SYSTEMS INC:			90.94	.00			
RED OAK WELDING SUPPLIES INC.							
13855	CYLINDER RENT - DOG POUND	001-5-190-6370	34.20	.00			
Total RED OAK WELDING SUPPLIES INC.:			34.20	.00			
REGIONAL WATER							
82025	WATER SERVICE/JUL - AIRPORT	001-5-280-6374	84.37	.00			
Total REGIONAL WATER:			84.37	.00			
SHELBY COUNTY ENVIRONMENTAL HEALTH							
12029	SWIMMING POOL INSP/WATERSLIDE INSP - POOL	001-5-460-6510	729.00	.00			
Total SHELBY COUNTY ENVIRONMENTAL HEALTH:			729.00	.00			
STOWE RED-E-MIX							
7-2025	4000 PSI - STREETS	110-5-215-6310	93.00	.00			
Total STOWE RED-E-MIX:			93.00	.00			
STUDER HARLAN DO IT BEST HDWR							
A460850	CHIP BRUSHES - PARKS	001-5-430-6310	12.16	.00			
A460906	PASS LINK CHAINS - VET'S	001-5-470-6310	15.01	.00			
A461288	CHIP BRUSH/EXT FLAT CLR BS PAINT - PARKS	001-5-430-6310	131.72	.00			
A461350	PROGRAMS - LIBRARY	001-5-410-6490	11.49	.00			
A461368	FL RD/ORNG MARKING PAINT - PARKS	001-5-430-6310	9.99	.00			
A461823	DISH SOAP/GEL TOILET CLNR - LIBRARY	001-5-410-6310	17.18	.00			
A461987	WHITE STRIPING PAINT - PARKS	001-5-430-6310	10.99	.00			
A462160	WEED KILLER/WALL PLATE/GRD SURFACE BUMPER - ACT CTR	001-5-455-6310	16.36	.00			
A462422	SINGLE CUT KEYS - CITY FAC	001-5-650-6310	7.96	.00			
A462486	SATIN WHITE BS PAINT/BOX COVER - CITY FAC	001-5-650-6310	62.86	.00			
A462487	SINGLE CUT KEYS - CITY FAC	001-5-650-6310	5.97	.00			
B501904	C-CLAMP/DBL LOOP CHAIN/16" QUICK LINK - VET'S	001-5-470-6310	21.67	.00			
B502586	WHITE WOOD ELONGATE SEAT	001-5-650-6310	27.99	.00			
B502712	SINGLE CUT KEY/NEON WRIST COIL - LIBRARY	001-5-410-6310	20.93	.00			
B502914	WEED KILLER - VET'S	001-5-470-6310	26.99	.00			
B503108	220 ACRYLIC - VET'S	001-5-470-6310	18.29	.00			
B503258	MULTI PURPOSE CEMENT - FIRE	001-5-150-6429	33.98	.00			
Total STUDER HARLAN DO IT BEST HDWR:			451.54	.00			
SYN-TECH SYSTEMS INC							
319024	PAPER FOR PRINTER - AIRPORT	001-5-280-6506	68.50	.00			
Total SYN-TECH SYSTEMS INC:			68.50	.00			
THE OFFICE STOP							
324451	OFFICE PAPER - CLERK	001-5-699-6506	94.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total THE OFFICE STOP:			94.00	.00			
UNITED STATES TREASURY							
PCORI FEES	PCORF FEES - GENERAL	001-5-699-6370	67.62	.00			
Total UNITED STATES TREASURY:			67.62	.00			
VAN DIEST SUPPLY COMPANY							
253582	BUCCANEER PLUS - STREET	110-5-214-6310	86.00	.00			
254155	FALL HERBICIDE - PARKS	001-5-430-6310	643.63	.00			
254156	HERBICIDE SPRAY - PARKS	001-5-430-6310	144.95	.00			
255053	CUTRINE PLUS LIQUID - PARKS	001-5-430-6310	172.00	.00			
Total VAN DIEST SUPPLY COMPANY:			1,046.58	.00			
VERIZON WIRELESS							
6120434601	CELL PHONE SERVICE/AUG - PARKS	001-5-430-6373	54.20	.00			
6120434601	CELL PHONE SERVICE/AUG - CITY CLERK	001-5-620-6373	54.20	.00			
6120434601	CELL PHONE SERVICE/AUG - CITY ADMIN	001-5-615-6373	54.20	.00			
6120434601	IPAD - SANIT.	610-5-818-6310	26.17	.00			
6120434601	IPAD - WWTP	610-5-815-6373	26.17	.00			
6120434601	LAPTOP/AUG - BLDG INSPECTOR	001-5-150-6231	40.01	.00			
6120434601	CELL PHONE SERVICE/AUG - CODE ENFORCEMENT	001-5-110-6373	54.20	.00			
6120434601	IPAD/AUG - CODE ENFORCEMENT	001-5-110-6373	55.76	.00			
6120434601	CELL PHONE SERVICE/AUG - VET'S	001-5-470-6373	33.15	.00			
6120434601	CELL PHONE SERVICE/AUG - ACT. CTR	001-5-455-6373	33.15	.00			
6120434601	CELL PHONE SERVICE/AUG - LIBRARY	001-5-410-6373	54.20	.00			
6120434601	IPAD - STREET	110-5-214-6419	26.17	.00			
6120434601	JETPACK/AUG - FIRE	001-5-150-6332	40.01	.00			
6120434601	CELL PHONE SERVICE/AUG - FIRE	001-5-150-6373	54.20	.00			
Total VERIZON WIRELESS:			605.79	.00			
VISUAL EDGE IT, INC.							
24AR2844169	COPIER CONTRACT MAINT. & OVERAGE - CITY CLERK	001-5-699-6415	341.00	.00			
24AR2854994	COPIER CONTRACT MAINT. - FIRE	001-5-150-6507	49.75	.00			
24AR2855029	COPIER CONTRACT MAINT. - ACT. CTR	001-5-455-6510	38.41	.00			
Total VISUAL EDGE IT, INC.:			429.16	.00			
Grand Totals:			386,222.41	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
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Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Amount Paid

Total LAW/CODE ENFORCEMENT:
1,654.06
Total FIRE:
7,547.13
Total ANIMAL CONTROL:
109.20
Total STR:MAJOR CONSTRUCTION:
188,052.11
Total AIRPORT:
26,469.69
Total LIBRARY:
4,155.92
Total PARKS/RECREATION:
3,895.41
Total ACTIVITY CENTER:
1,341.89
Total SWIMMING POOL:
2,749.71
Total VETERAN'S MEMORIAL AUDITORIUM:
430.93
Total COMMUNITY ECONOMIC DEVELOPMENT:
200.00
Total CITY ADMINISTRATOR:
497.70
Total CITY CLERK:
235.69
Total CITY FACILITIES:
385.71
Total GENERAL GOVERNMENT:
1,431.17
Total STREET CONSTRUCTION:
239,156.32
Total STREET OPS/EQUIPMENT:
2,329.31
Total STORM SEWER MAINTENANCE:
93.00
Total TRAFFIC SAFETY:
6,067.50
Total ROAD USE TAX FUND:
8,489.81
Total LIBRARY TRUST:
22.03
Total LIBRARY TRUST FUND:
22.03
Total DREAM PLAYGROUND PROJECT:
7,022.00
Total DREAM PLAYGROUND PROJECT:
7,022.00
Total :
108,748.61
Total 2024 SANITARY SEWER REHAB PROJ:
108,748.61
Total WWTP:
4,522.22
Total WWTP LINES:
18,261.42
Total SEWER FUND:
22,783.64

Amount Paid

Grand Totals:
386,222.41

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

RESOLUTION NO. 2613

**RESOLUTION FOR THE SALE OF THE
CITY INTEREST IN REAL ESTATE – 1310 WILLOW STREET**

WHEREAS sale of the city's interest in real estate legally described as:

That part of Lot 30 in Farnam's Sub-Division of the Northeast Quarter of Section 13, Township 79 North, Range 39 West of the 5th P.M. in the City Of Harlan, described as follows: Commencing at a point 17 feet North and 60 feet West of the Southeast corner of said Lot 30, running thence North 130 feet, thence West 60 feet, thence South 130 feet, thence East 60 feet to place of beginning, in City of Harlan, Iowa.

WHEREAS, the above-stated real estate is being conveyed to 1310 Willow Harlan LLC and

WHEREAS the public hearing on the proposed sale was conducted on this date August 19th, 2025, after published notice thereof on August 12th, 2025 in the Harlan Newspaper, and the Council has given due consideration to objections and evidence for and against the proposed sale, as reflected by the record of the public hearing, and

WHEREAS the Council deems the proposed sale to be in the best interest of the City of Harlan, Iowa.

NOW, THEREFORE, BE IT RESOLVED that the above-stated real estate be conveyed by real estate contract to 1310 Willow Harlan LLC for good and valuable consideration, and the Mayor and City Clerk are authorized to execute the Real Estate Contract on behalf of the City and are further authorized to execute the Quit Claim Deed in satisfaction of the Real Estate Contract which shall be held by the City Attorney until full satisfaction of the Real Estate Contract by 1310 Willow Harlan LLC. Upon full satisfaction of the Contract, the City shall notify 1310 Willow Harlan LLC that it may retrieve and record the Quit Claim Deed.

Passed and Approved this 19th day of August 2025.

Jay Christensen, Mayor

Attest: Ashley Schleis, City Clerk

ORDINANCE NO. 2025-02

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY ADDING A NEW CHAPTER REGULATING THE USE OF ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES

BE IT ENACTED by the City Council of the City of Harlan, Iowa:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Harlan, Iowa, is amended by adding a new Chapter 79, entitled **ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW-SPEED VEHICLES**, which is hereby adopted to read as follows:

CHAPTER 79

ELECTRIC SCOOTERS, MOTORIZED SCOOTERS, AND LOW SPEED VEHICLES

79.01 Definitions	79.07 Riding on Sidewalks
79.02 Use of Certain Streets	79.08 Improper Riding
79.03 Rules Applicable to Operations	79.09 Parking
79.04 Two Abreast Limit	79.10 Equipment Requirements
79.05 Emerging from Alley or Driveway	79.11 Penalties

79.01 DEFINITIONS. For use in this chapter the following terms are defined:

1. “Electric personal assistive mobility device” means a self-balancing, non-tandem two-wheeled device powered by an electric propulsion system that averages 750 watts and is designed to transport one person, with a maximum speed on a paved level surface of less than 20 miles per hour. The maximum speed shall be calculated based on the operation of the device by a person who weighs 170 pounds when the device is powered solely by the electric propulsion system.

(Code of Iowa, Sec. 321.1(20)(B))
2. “Electric scooter” means an electrically driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.
3. “Low speed vehicle” means any two or more-wheeled electric or motorized vehicle that has a top speed greater than 20 mph on a paved level surface, and which is manufactured in compliance with the Federal motor vehicle safety standards for low-speed vehicles set forth in 49 CFR §571.500.
4. “Motorized scooter” means a motor driven scooter equipped with two or more wheels and designed so that the rider or operator stands on the vehicle while the same is in motion, and having a top attainable speed of less than 25 miles per hour.
5. “Operate” means to control the operation of the vehicle.
6. “Operator” means a person who operates or is in actual control of a vehicle.

79.02 USE OF CERTAIN STREETS. The Council may from time to time designate certain streets or portions of streets within the City for use by persons operating electric scooters, motorized scooters, or low speed vehicles, provided that each of said streets or sections of streets meet at least the following minimum criteria:

1. The street or portion of street must, in the opinion of the Council, have sufficient capacity, lighting and right-of-way to safely accommodate all such traffic, including ordinary motor vehicle traffic as well as pedestrians.

79.03 RULES APPLICABLE TO OPERATION. No person shall operate any electric scooter, motorized scooter, or low speed vehicle upon any public street designated for

such use unless such person fully complies with and operates such vehicle in accordance with the following rules:

1. No person shall drive or otherwise operate any motorized scooter, electric scooter or low speed vehicle except in complete compliance with rules of the road and all other applicable traffic laws relating to the operation of motor vehicles and pedestrian traffic.
2. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle in any manner except a safe and courteous manner, having due regard for the conditions of the street, weather conditions, and the safety of others.
3. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle with more passengers than the designed capacity of the vehicle, including the driver.
4. No person shall drive or otherwise operate any motorized scooter, electric scooter, or low speed vehicle on any property within the City, while under the influence of alcohol or drugs.

79.04 TWO ABREAST LIMITS. Persons riding electric scooters, motorized scooters, or low speed vehicles upon a roadway shall not ride more than two abreast except on paths or parts of roadways set aside for the exclusive use of electric scooters, motorized scooters, or low speed vehicles. All electric scooters, motorized scooters, and low speed vehicles ridden on the roadway shall be kept to the right and shall be operated as near as practicable to the right-hand edge of the roadway.

79.05 EMERGING FROM ALLEY OR DRIVEWAY. The operator of an electric scooter, motorized scooter, or low speed vehicle emerging from an alley, driveway, or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians approaching on said sidewalk or sidewalk area, and upon entering the roadway shall yield the right-of-way to all vehicles approaching on said roadway.

79.06 CARRYING ARTICLES. No person operating an electric scooter, motorized scooter, or low speed vehicle shall carry any package, bundle, or article which prevents the rider from keeping at least one hand upon the handlebars.

79.07 RIDING ON SIDEWALKS. The following provisions apply to riding electric scooters, motorized scooters, and low speed vehicles on sidewalks:

1. Business District. No person shall ride an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk within the Business District, as defined in Section 60.02(1) of this Code.
 - “Business District” means the territory contiguous to and including the following designated streets:
 - Court Street from 5th Street to 8th Street
 - Market Street from 5th Street to 8th Street
 - 6th Street from Durant Street to Hill Street
 - 7th Street from Durant Street to Hill Street
2. Other Locations. When signs are erected on any sidewalk or roadway prohibiting the riding of electric scooters, motorized scooters, and low speed vehicles thereon by any person, no person shall disobey the signs.
3. Yield Right-of-Way. Whenever any person is riding an electric scooter, motorized scooter, or low speed vehicles upon a sidewalk, such person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing.

79.08 IMPROPER RIDING. No person shall ride an electric scooter, motorized scooter, or low speed vehicle in an irregular or reckless manner such as zigzagging, stunting, speeding or otherwise so as to disregard the safety of the operator or others.

79.09 PARKING. No person shall park an electric scooter, motorized scooter, or low speed vehicle upon a street other than upon the roadway against the curb or upon the sidewalk in a rack to support the electric scooter, motorized scooter, or low speed vehicle

or against a building or at the curb, in such a manner as to afford the least obstruction to pedestrian traffic.

79.10 EQUIPMENT REQUIREMENTS. Every person operating electric scooters, motorized scooters, or low speed vehicles shall be responsible for maintaining and using equipment as provided herein:

1. Lamps Required. Every electric scooter, motorized scooter, or low speed vehicle when in use at night time shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 300 feet to the front and with a lamp on the rear exhibiting a red light visible from a distance of 300 feet to the rear except that a red reflector on the rear, of a type which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlights on a motor vehicle, may be used in lieu of a rear light.
2. Brakes Required. Electric scooters, motorized scooters, or low speed vehicles shall be equipped with a brake which will enable the operator to make the break wheels skid on dry level clean pavement.

79.11 PENALTIES. Violations of the provisions of this chapter may be prosecuted as simple misdemeanors or as municipal infractions under Chapter 4 of this Code.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 19th day of August, 2025, and approved this 19th day of August, 2025.

ATTEST:

Jay Christensen, Mayor

Ashley Schleis, City Clerk

First Reading: 4-0

Second Reading: 4-0

Third Reading: _____

I certify that the foregoing was published as Ordinance No. 2025-02 on the 22nd day of August, 2025.

Ashley Schleis, City Clerk

ORDINANCE NO. 2025-03

AN ORDINANCE AMENDING CHAPTER 69.08 OF THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES ON DYE STREET AND GARY SCULL DRIVE

BE IT ENACTED by the City Council of the City of Harlan, Iowa:

SECTION 1. SECTION MODIFIED. Section 69.08 of the Code of Ordinances of the City of Harlan, Iowa, is amended by adding the following subsections:

69.08 NO PARKING ZONES. No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal.

(Code of Iowa, Sec. 321.236[1])

181. Between signs on curves on Dye Street and Gary Scull Drive.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the ____ day of _____, 20____, and approved this ____ day of _____, 20____.

Jay Christensen, Mayor

ATTEST:

Ashley Schleis, City Clerk

First Reading: 4-0

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 20____.

Ashley Schleis, City Clerk