

# COMING EVENTS

MONDAY, APRIL 14

LIBRARY BOARD MEETING  
5:00 PM Library Meeting Room

TUESDAY, APRIL 15

CITY COUNCIL MEETING  
5:15 PM Council Chambers

FRIDAY, APRIL 18

INSURANCE COMMITTEE MEETING  
12:00 PM Council Chambers

MONDAY, APRIL 21

FIRE DEPT MEETING  
7:00 PM Fire Department

THURSDAY, APRIL 24

HMU BOARD MEETING  
4:00 PM HMU

WEDNESDAY, APRIL 29

AIRPORT COMMISSION MEETING  
7:00 AM Harlan Airport



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, APRIL 21, 2026, 5:15 P.M**

**The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.**

**To participate by audio internet connection:**

**Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>**

**To participate by phone: dial #1-312-626-6799 **857 1515 8878****

**1. OPENING BUSINESS**

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

**2. CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04-07-26 Special Council meeting and 04-07-26 Council meeting
- B. Claims List No.1360 in the amount of \$405,129.69
- C. HMU Sewer & Landfill Reconciliation Report for February 2026
- D. Sheriff's Statistical Report for March 2026
- E. Renewal Application for Hy-Vee Inc DBA Hy-Vee, Class "B" Retail Alcohol License
- F. Renewal Application for Olde Westside Lounge LTD DBA Old Westside Lounge, Class "C" Retail Alcohol License with outdoor service

**3. PUBLIC HEARING/PRESENT TO BE HEARD**

- A. Regarding Proposed FY 26/27 Annual Budget
  - 1. Motion to Close Hearing (*Roll Call Vote*)
- B. Resolution 2639 – Adopting the Annual Budget for Fiscal Year Ending June 30, 2027 (*Roll Call Vote*)
- C. Regarding the Sale of City Owned Lots 21-23 & 25 of G.H. Christiansen Subdivision in the City of Harlan, Iowa to Hansen House Harlan LLC
  - 1. Motion to Close Hearing (*Roll Call Vote*)
- D. Resolution No. 2640 – A Resolution Approving the Execution and Entering into a Real Estate Contract with Hansen House Harlan LLC, for the Sale and Conveyance of City Owned Property Described as Lots 21-23 and 25 in G.H. Christiansen Subdivision in the City of Harlan, Iowa (*Roll Call Vote*)

**4. OTHER BUSINESS**

- A. Review and approve 2026 Street Maintenance Project bid report (*Roll Call Vote*)
- B. Review and approve Notice of Nuisance Fees and Charges (*Roll Call Vote*)
- C. Review and approve added Permit Language for Sewer Line Restoration Responsibility (*Roll Call Vote*)
- D. Review and approve quote from Communication Innovators for the Acoustic Enhancement Project at the Harlan Veterans Memorial Auditorium (*Roll Call Vote*)
- E. Resolution No. 2641 – Resolution to Set a date for Public Hearing Tuesday, May 5<sup>th</sup>, 2026 at 5:15 P.M. Regarding the Proposed Sale of City Owned Lots 40-44 of G.H. Christiansen Subdivision in the City of Harlan, Iowa to Sheehan Holdings LLC (*Roll Call Vote*)

**5. OTHER REPORTS**

- A. City Administrator's Report
- B. Mayor's Report
  - 1. Arbor Day Proclamation (*No Action*)
- C. Shelby County Chamber of Commerce & Industry Update
- D. Harlan Municipal Utilities Update
- E. Shelby County Sheriff's Update
- F. Public Comments

**6. ADJOURN**

CITY OF HARLAN – HARLAN, IOWA – APRIL 7, 2026

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in Special Session, in the Council Chambers at 5:00 o'clock P.M. the 7<sup>th</sup> day of April 2026. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger  
ABSENT: Jennifer Kelly and Kyle Lindberg

The City Clerk presented the agenda. It was moved by Schaben and seconded by Kroger to approve the agenda. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

The Mayor announced that this is the time and place for the public hearing regarding the consideration of the FY26/27 Consolidated General Fund Tax Levy. It was moved by Kroger and seconded by Schaben to open the public hearing. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried. The Public Hearing was opened at 5:02 P.M.

No oral or written objections were stated or filed.

It was moved by Petersen and seconded by Nippert to close the hearing at 5:04 P.M. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

No action was taken.

There being no further business, the meeting was adjourned at 5:05 P.M.

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Ashley Schleis, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7<sup>th</sup> day of April 2026. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Aaron Nippert, Troy Schaben, Sharon Kroger.

ABSENT: Jennifer Kelly and Kyle Lindberg.

The City Clerk presented the agenda. It was moved by Nippert and seconded by Petersen to approve the agenda. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03-17-26 Council meeting
- B. Claims List No. 1359 in the amount of \$199,785.27
- C. New Application for WINETIME, LLC DBA SHELBY COUNTY SPEEDWAY Special Class "C" 5-day Retail Alcohol License with outdoor service.
- D. Renewal Application for GUSSIED UP COCKTAIL LOUNGE DBA GUSSIED UP COCKTAIL LOUNGE Class "C" Retail Alcohol License.
- E. New Application for Highbanks Promotions LLC DBA Highbanks Promotions pending necessary requirements and DRAM approval.

It was moved by Petersen and seconded by Schaben that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

Council Member Schaben introduced Resolution No 2637 – Resolution to Set Public Hearing for Tuesday, April 21<sup>st</sup>, 2026 at 5:15 P.M. Regarding the Proposed Sale of City Owned Lots 21-23 & 25 of G.H. Christiansen Subdivision in the City of Harlan, Iowa to Hansen House Harlan LLC. Council Member Nippert seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Kroger and seconded by Nippert to receive and file minutes from the 03-17-2026 Personnel & Finance Committee meeting. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Schaben to approve recommendation to approve a \$2.00 increase for Parks Department Superintendent, Veteran's Memorial Auditorium/ C.G. Therkildsen Superintendent and Street Department Superintendent. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to approve MP-2026-006, Multi-Purpose Permit Application for the Westside. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Council Member Nippert introduced Resolution No 2638 – Resolution Authorizing the City to Apply for Membership in the Iowa Municipalities Workers' Compensation Association (IMWCA). Council Member Petersen seconded the motion. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Resolution was duly adopted.

It was moved by Kroger and seconded by Nippert to approve City of Harlan, Iowa Policy on Salary and Pay Increase Requests. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Petersen and seconded by Schaben to approve Harlan Building Inspection Contract with Southwest Iowa Planning Council (SWIPCO). Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to Set Public Hearing Date of April 21, 2026, 5:15 PM for the Proposed FY26/27 Annual Budget. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Discussion was had on the Notice of Nuisance Fees and Charges. Item was tabled due to lack of quorum.

It was moved by Nippert and seconded by Petersen to approve MP-2026-007, Multi-Purpose Permit Application for Relay for Life. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Nippert and seconded by Schaben to appoint Randy Kroger to the Veterans Memorial Auditorium Commission for a 3-year term expiring 04/19/2029. Roll call vote: AYES: Petersen, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Update was presented by Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

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Ashley Schleis, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>AMAZON CAPITAL SERVICES</b>							
137D-GY9D-V	BOOKS - LIBRARY	001-5-410-6505	175.26-	.00			
14V9-FT1H-3M	BOOKS - LIBRARY	001-5-410-6505	5.59-	.00			
16NW-YWHX-	BOOKS - LIBRARY	001-5-410-6505	15.24-	.00			
1H7Y-HY-JM-P	TOOL KIT - LIBRARY	001-5-410-6310	31.22	.00			
1H7Y-HY-JM-P	COMPUTER SUPPLIES - LIBRARY	001-5-410-6419	1,327.21	.00			
1H7Y-HY-JM-P	PROGRAM SUPPLIES - LIBRARY	001-5-410-6490	346.42	.00			
1H7Y-HY-JM-P	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	212.62	.00			
1H7Y-HY-JM-P	BOOKS - LIBRARY	001-5-410-6505	102.28	.00			
1H7Y-HY-JM-P	AUDIO BOOKS - LIBRARY	001-5-410-6507	220.38	.00			
1H7Y-HY-JM-P	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	350.98	.00			
Total AMAZON CAPITAL SERVICES:			2,395.02	.00			
<b>BAXTER LUMBER &amp; HARDWARE</b>							
30942	SUBFLOOR/PLYWOOD - PARKS	001-5-430-6310	84.11	.00			
31003	STEEL SLAB - POOL	001-5-460-6310	2,788.50	.00			
31084	WHITE POLE BARN - WWTP	610-5-815-6310	10.99	.00			
31093	PLYWOOD - PARKS	001-5-430-6310	141.44	.00			
31377	PALLET CHARGE RETURNS - DREAM PLAYGROUND	371-5-430-6370	450.00-	.00			
31379	ANCHOR BOLTS - DREAM PLAYGROUND	371-5-430-6370	40.00	.00			
31441	PORTLAND CEMENT BAGS/PALLET CHARGE - DREAM PLAYGR	371-5-430-6370	693.00	.00			
31522	ACRYLIC CAULK - DREAM PLAYGROUND	371-5-430-6370	43.96	.00			
31682	2-STEEL FRAME AND DOOR - DREAM PLAYGROUND	371-5-430-6370	4,391.40	.00			
Total BAXTER LUMBER & HARDWARE:			7,743.40	.00			
<b>BIL-DEN GLASS</b>							
W21244	DOOR REPAIRS - LIBRARY	001-5-410-6310	4,466.86	.00			
Total BIL-DEN GLASS:			4,466.86	.00			
<b>BLACKSTONE PUBLISHING</b>							
2228204	AUDIO BOOKS - LIBRARY	001-5-410-6507	42.94	.00			
2228658	AUDIO MATERIALS - LIBRARY	001-5-410-6507	34.94	.00			
2230567	AUDIO MATERIALS - LIBRARY	001-5-410-6507	73.09	.00			
Total BLACKSTONE PUBLISHING:			150.97	.00			
<b>BOOK FARM LLC</b>							
REB15681	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	16.98	.00			
REB15681	BOOKS - LIBRARY	001-5-410-6505	77.28	.00			
Total BOOK FARM LLC:			94.26	.00			
<b>BOYSEN LAUNDRY SERVICES LLC</b>							
5337	3X5 MATS - FIRE	001-5-150-6310	24.00	.00			
Total BOYSEN LAUNDRY SERVICES LLC:			24.00	.00			
<b>BRODART COMPANY</b>							
672886	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	44.00	.00			
673022	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	60.00	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total BRODART COMPANY:			104.00	.00			
<b>CARDINAL SUPPLIES AND FRESHENERS</b>							
5726	AIR FRESHENER - LIBRARY	001-5-410-6310	44.00	.00			
5800	AIR FRESHENER - FIRE	001-5-150-6310	44.00	.00			
5801	AIR FRESHENER - VET'S	001-5-470-6310	26.40	.00			
5802	AIR FRESHENER - ACT CTR	001-5-455-6310	44.00	.00			
Total CARDINAL SUPPLIES AND FRESHENERS:			158.40	.00			
<b>CENGAGE GALE GROUP</b>							
999102494401	BOOKS- LIBRARY	001-5-410-6505	137.96	.00			
999102494401	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	72.72	.00			
999102499123	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	81.72	.00			
999102534684	BOOKS- LIBRARY	001-5-410-6505	41.98	.00			
999102552538	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	30.74	.00			
999102560461	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	26.99	.00			
Total CENGAGE GALE GROUP:			392.11	.00			
<b>CENTER POINT LARGE PRINT</b>							
2229841	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	151.02	.00			
2236309	BOOKS - LIBRARY	001-5-410-6505	76.71	.00			
2236309	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	74.31	.00			
Total CENTER POINT LARGE PRINT:			302.04	.00			
<b>CENTRAL IOWA DISTRIBUTING INC.</b>							
01024946	PAPER PRODUCTS - PARKS	001-5-430-6310	110.00	.00			
Total CENTRAL IOWA DISTRIBUTING INC.:			110.00	.00			
<b>CENTRAL SALT LLC</b>							
PSI26-04641	BULK DEICING SALT - STREETS	110-5-250-6556	2,228.99	.00			
Total CENTRAL SALT LLC:			2,228.99	.00			
<b>COMMUNITY 1ST CREDIT UNION</b>							
12026-5372	MY Q ANNUAL SUBSCRIPTION - WWTP	610-5-815-6310	966.92	966.92	04/10/2026		4/
22026-0104	KAHOOT! 360 STARTER ANNUAL BILLING - LIBRARY	001-5-410-6491	127.20	127.20	04/10/2026		4/
22026-0104	KAHOOT! 360 STARTER SALES TAX CREDIT - LIBRARY	001-5-410-6491	7.20	7.20	04/10/2026		4/
22026-0104	MICROSOFT 365 - LIBRARY	001-5-410-6419	69.00	69.00	04/10/2026		4/
22026-2730	TRAILER SHACKLE KIT, TANDEM TRAILER AXLE SHACKLE KIT -	110-5-214-6332	45.99	45.99	04/10/2026		4/
22026-2730	HEAT SHRINK CONNECTORS/KIT - STREETS	110-5-214-6310	36.96	36.96	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - CODE ENFORCEMENT	001-5-110-6419	13.13	13.13	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - STREETS	110-5-214-6419	13.13	13.13	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - POOL	001-5-460-6419	13.13	13.13	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - VET'S/TURK	001-5-455-6419	13.13	13.13	04/10/2026		4/
22026-5424	MICROSOFT OFFICE - GENERAL	001-5-699-6419	7.70	7.70	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - CLERK	001-5-620-6419	65.65	65.65	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - CITY ADMINISTRATOR	001-5-615-6419	26.26	26.26	04/10/2026		4/
22026-5424	MICROSOFT 365/FEB - PARKS	001-5-430-6419	13.13	13.13	04/10/2026		4/

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
22026-5424	MICROSOFT 365/FEB - WWTP	610-5-815-6419	26.26	26.26	04/10/2026		4/26
22026-5424	MICROSOFT 365/FEB - AIRPORT	001-5-280-6419	13.13	13.13	04/10/2026		4/26
22026-5424	MICROSOFT 365/FEB - FIRE	001-5-150-6419	39.39	39.39	04/10/2026		4/26
32026-5424	MICROSOFT OFFICE - GENERAL	001-5-699-6419	7.70	7.70	04/10/2026		4/26
Total COMMUNITY 1ST CREDIT UNION:			1,490.61	1,490.61			
<b>CONWAY SHIELD, INC</b>							
0550734	VELCRO LETTER PATCH/M. NELSEN - FIRE	001-5-150-6181	79.00	.00			
Total CONWAY SHIELD, INC:			79.00	.00			
<b>CORE &amp; MAIN LP</b>							
INV0028185	HACH BUFFER POWDER PILLOWS - WWTP	610-5-815-6458	121.54	.00			
Total CORE & MAIN LP:			121.54	.00			
<b>CYBRARIAN CORPORATION</b>							
06-98375	CYBRARIAN SOFTWARE - LIBRARY	001-5-410-6419	249.95	.00			
Total CYBRARIAN CORPORATION:			249.95	.00			
<b>DEMCO</b>							
7777774	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	542.91	.00			
Total DEMCO:			542.91	.00			
<b>EMC INSURANCE COMPANIES</b>							
7003231401	COMMERCIAL AUTO - STREETS	110-5-214-6408	37,382.40	.00			
7003231401	WWTP WC	610-5-815-6408	27,413.76	.00			
7003231401	GENERAL PC & WC	001-5-660-6060	184,419.84	.00			
Total EMC INSURANCE COMPANIES:			249,216.00	.00			
<b>EMERGENCY APPARATUS</b>							
139389	SERVICE PUMPER #32 - FIRE	001-5-150-6332	353.91	.00			
Total EMERGENCY APPARATUS:			353.91	.00			
<b>FARMERS MUTUAL TELEPHONE</b>							
42026	PHONE & CABLE BUNDLE/APR - AIRPORT	001-5-280-6374	300.54	.00			
Total FARMERS MUTUAL TELEPHONE:			300.54	.00			
<b>H.M.U.</b>							
11,771	CITY SHARE IOWA ONE CALLS - FEB 2026	001-5-699-6497	14.85	.00			
Total H.M.U.:			14.85	.00			
<b>HARLAN PUBLISHING, LLC</b>							
185007	LEGAL NOTICES	001-5-699-6402	157.76	.00			
186370	LEGAL NOTICES	001-5-699-6402	227.12	.00			
186852	LEGAL NOTICE PROPOSED TAX LEVY	001-5-699-6402	310.08	.00			



Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
187334	LEGAL NOTICE - BOA MEETING	001-5-699-6402	19.04	.00			
189084	CARD STOCK - LIBRARY	001-5-410-6501	14.30	.00			
189085	DIGITAL MATERIALS - LIBRARY	001-5-410-6502	40.00	.00			
Total HARLAN PUBLISHING, LLC:			768.30	.00			
<b>IA ASSN OF MUNICIPAL UTILITIES</b>							
35249	ISEP QTRLY SAFETY TRAINING - APR- JUNE	001-5-699-6220	2,288.00	.00			
Total IA ASSN OF MUNICIPAL UTILITIES:			2,288.00	.00			
<b>IA DEPT. OF REVENUE-SALES/USE</b>							
32026	SALES TAX - MARCH- WWTP	610-5-815-6435	13.99	13.99	04/10/2026		4/
32026	RECREATION FEES/MAR - POOL	001-5-460-6310	12.25	12.25	04/10/2026		4/
Total IA DEPT. OF REVENUE-SALES/USE:			26.24	26.24			
<b>IMWCA</b>							
INV98120	PRO-RATED WC PREMIUM	001-5-660-6060	14,890.28	.00			
INV98120	PRO-RATED WC PREMIUM	110-5-212-6160	3,018.30	.00			
INV98120	PRO-RATED WC PREMIUM	610-5-815-6160	2,213.42	.00			
Total IMWCA:			20,122.00	.00			
<b>INGRAM LIBRARY SERVICES</b>							
95198251	DIGITAL MATERIALS	170-5-410-6502	16.10	.00			
95198251	BOOKS - LIBRARY	001-5-410-6505	.08	.00			
95198252	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	353.45	.00			
95198252	BOOKS - LIBRARY	001-5-410-6505	28.02	.00			
95215585	BOOKS - LIBRARY	001-5-410-6505	9.00	.00			
95215585	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	16.67	.00			
95280144	DIGITAL MATERIALS - LIBRARY	170-5-410-6502	63.63	.00			
95280144	BOOKS - LIBRARY	001-5-410-6505	43.34	.00			
Total INGRAM LIBRARY SERVICES:			530.29	.00			
<b>INTERNATIONAL CODE COUNCIL</b>							
Q15.00041509	ICC MEMBERSHIP - FIRE	001-5-150-6230	170.00	.00			
Total INTERNATIONAL CODE COUNCIL:			170.00	.00			
<b>KROGER &amp; SONS HAULING LLC</b>							
8532	GARBAGE HAULING/MAR- ACT CTR	001-5-455-6310	80.00	.00			
8546	GARBAGE HAULING/MAR - FIRE	001-5-150-6310	50.00	.00			
8553	GARBAGE HAULING/MAR - CITY HALL	001-5-650-6310	40.00	.00			
8557	GARBAGE HAULING/MAR - LIBRARY	001-5-410-6310	40.00	.00			
8574	GARBAGE HAULING/MAR - PARKS	001-5-430-6310	80.00	.00			
8588	GARBAGE HAULING/MAR - VETS	001-5-470-6310	40.00	.00			
Total KROGER & SONS HAULING LLC:			330.00	.00			
<b>KURTH-CHRISTENSEN, EMILY</b>							
032026	MILEAGE REIMBURSEMENT - LIBRARY	001-5-410-6490	44.02	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total KURTH-CHRISTENSEN, EMILY:			44.02	.00			
<b>LEGACY BROTHERS</b>							
6555	TREE REMOVAL/1102 PARK ST - STREETS	110-5-214-6315	2,600.00	.00			
Total LEGACY BROTHERS:			2,600.00	.00			
<b>MANCHESTER FIRE FIGHTER'S ASSOCIATION</b>							
42026	2026 IOWA FIREFIGHTERS CONVENTION - FIRE	001-5-150-6230	800.00	.00			
Total MANCHESTER FIRE FIGHTER'S ASSOCIATION:			800.00	.00			
<b>MICROBAC LABORATORIES INC</b>							
NT2602200	TESTING/CPM - WWTP	610-5-815-6458	155.75	.00			
NT2602201	WASTEWATER TESTING/MAR - MONOGRAM	610-5-815-6458	744.00	.00			
NT2602202	WASTEWATER TESTING/MAR - WWTP	610-5-815-6458	3,500.25	.00			
Total MICROBAC LABORATORIES INC:			4,400.00	.00			
<b>MIDWEST TAPE</b>							
508659839	DIGITAL AUDIOBOOKS/COMICS/EBOOKS/MOVIES/MUSIC/TV - L	001-5-410-6502	934.08	.00			
Total MIDWEST TAPE:			934.08	.00			
<b>MUSCO SPORTS LIGHTING. LLC</b>							
451356	INSTALLATION FOR JENSEN PARK SOFTBALL	336-5-430-6410	92,287.00	.00			
Total MUSCO SPORTS LIGHTING. LLC:			92,287.00	.00			
<b>MYRTUE MEDICAL CENTER</b>							
32026	CITY PHYSICALS - FIRE	001-5-150-6185	73.00	.00			
32026	CITY PHYSICALS	001-5-699-6186	93.00	.00			
Total MYRTUE MEDICAL CENTER:			166.00	.00			
<b>NAPA - HARLAN PARTS INC.</b>							
800641	SYNTHETIC OIL - STREETS	110-5-214-6332	43.18	.00			
800707	AIR FILTER - STREETS	110-5-214-6310	20.99	.00			
801287	HD ISO BASE RELAY - PARKS	001-5-430-6332	12.49	.00			
801308	PICO/WIRE/PRIMARY WIRE - PARKS	001-5-430-6332	34.37	.00			
801358	PRIMARY WIRE/HEAT SHRINK TUBING - PARKS	001-5-430-6332	27.47	.00			
801564	CLEAR - PARKS	001-5-430-6332	11.49	.00			
802422	CONNECTOR/TIRE VAL - STREETS	110-5-214-6332	5.07	.00			
Total NAPA - HARLAN PARTS INC.:			155.06	.00			
<b>NISHNABOTNA R.E.C.</b>							
42026	ELECTRICITY/APR - CUST #437500 OFFICE/AIRPORT	001-5-280-6374	655.53	.00			
42026-1	ELECTRICITY/APR - CUST #479800 BEACON & HANGERS/AIRP	001-5-280-6374	126.38	.00			
Total NISHNABOTNA R.E.C.:			781.91	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
<b>PESTGUARD PRO LLC</b>							
18366	PEST CONTROL - CITY FAC	001-5-650-6310	70.00	.00			
18367	PEST CONTROL - LIBRARY	001-5-410-6310	50.00	.00			
18368	PEST CONTROL - FIRE	001-5-150-6310	50.00	.00			
18369	PEST CONTROL - ACT CTR	001-5-455-6310	60.00	.00			
18370	PEST CONTROL - VETS	001-5-470-6310	60.00	.00			
Total PESTGUARD PRO LLC:			290.00	.00			
<b>PETSCHE MECHANICAL SERVICE</b>							
8790	PARTS AND LABOR - LIBRARY	001-5-410-6310	404.76	.00			
Total PETSCHE MECHANICAL SERVICE:			404.76	.00			
<b>PFM</b>							
141344	MUNICIPAL ADVISORS SERVICES - FY 2024-2025	001-5-699-6426	2,000.00	.00			
Total PFM:			2,000.00	.00			
<b>PIGSLEY, SCOTT</b>							
42026	FBO CONTRACT - APRIL 2026 PYMT #1 - AIRPORT	001-5-280-6420	2,412.50	.00			
Total PIGSLEY, SCOTT:			2,412.50	.00			
<b>PROFESSIONAL COMPUTER SOLUTIONS LLC</b>							
13894	PCS CLOUD BACKUP SERVICE/MAR - LIBRARY	001-5-410-6419	97.00	.00			
Total PROFESSIONAL COMPUTER SOLUTIONS LLC:			97.00	.00			
<b>QUILL CORPORATION</b>							
48124605	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	129.99	.00			
48160768	OFFICE SUPPLIES - LIBRARY	001-5-410-6501	129.99	.00			
48233409	PAPER TOWELS - LIBRARY	001-5-410-6310	39.75	.00			
Total QUILL CORPORATION:			299.73	.00			
<b>R &amp; S WASTE SYSTEMS INC</b>							
2227445	TRASH REMOVAL/APR - AIRPORT	001-5-280-6374	62.27	.00			
Total R & S WASTE SYSTEMS INC:			62.27	.00			
<b>RELIANCE STANDARD</b>							
32026	LIFE & DISABILITY INS./MARCH - CODE ENFORCEMENT	001-5-110-6150	17.63	17.63	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - LIBRARY	001-5-410-6150	52.71	52.71	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - ACT. CTR	001-5-455-6150	13.95	13.95	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - VET'S	001-5-470-6150	13.96	13.96	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - CITY FAC.	001-5-650-6150	56.26	56.26	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - CLERK	001-5-620-6150	66.90	66.90	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - CITY ADM.	001-5-615-6150	57.02	57.02	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - FIRE	001-5-150-6150	38.63	38.63	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - STREET	001-5-212-6150	64.61	64.61	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - STREET 110	110-5-212-6150	105.42	105.42	04/10/2026		4/
32026	LIFE & DISABILITY INS./MARCH - WWTP	610-5-815-6150	116.23	116.23	04/10/2026		4/

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
Total RELIANCE STANDARD:			603.32	603.32			
<b>S.W. IA PLANNING COUNCIL</b>							
1866-001	INSPECTION HOURS/MILEAGE	001-5-699-6370	246.63	.00			
2602-28	STEM PROGRAM TRANSPORTATION - LIBRARY	001-5-410-6490	44.00	.00			
Total S.W. IA PLANNING COUNCIL:			290.63	.00			
<b>SCHLEIS, ASHLEY</b>							
42026	MILEAGE EXPENSE - A SCHLEIS	001-5-620-6230	128.04	.00			
Total SCHLEIS, ASHLEY:			128.04	.00			
<b>SHELBY COUNTY SOLID WASTE AGENCY</b>							
423849	GARBAGE - STREETS	110-5-214-6310	36.00	.00			
424267	GARBAGE - WWTP	610-5-815-6423	10.00	.00			
Total SHELBY COUNTY SOLID WASTE AGENCY:			46.00	.00			
<b>SHELBY COUNTY STATE BANK</b>							
32026	DIRECT DEP ACH FEE/PAYROLL - MAR	001-5-699-6370	19.50	19.50	04/10/2026		
42026	DIRECT DEP ACH ORIG. FEE/PAYROLL - APR	001-5-699-6370	18.20	.00			
Total SHELBY COUNTY STATE BANK:			37.70	19.50			
<b>THE OFFICE STOP</b>							
327226	COUNTERFT DETECTOR PEN	001-5-620-6506	8.00	.00			
Total THE OFFICE STOP:			8.00	.00			
<b>TROOP 90</b>							
42026	FLAGS ON ALL 4 CORNERS/PATRIOTISM HOLIDAYS - ACTIVITY	001-5-455-6310	200.00	.00			
Total TROOP 90:			200.00	.00			
<b>UNITYPOINT CLINIC</b>							
294658	CITY SCREENINGS	001-5-699-6186	107.00	.00			
Total UNITYPOINT CLINIC:			107.00	.00			
<b>VEIT, LLC</b>							
24AR3432776	COPIER CONTRACT - ACT CTR	001-5-455-6510	39.19	.00			
24AR3433020	COPIER CONTRACT - FIRE	001-5-150-6507	56.17	.00			
Total VEIT, LLC:			95.36	.00			
<b>VERIZON WIRELESS</b>							
6139361388	BROADBAND/HOTSPOT SERVICE - LIBRARY	001-5-410-6419	124.50	.00			
6140465891	CELL PHONE SERVICE/APR - PARKS	001-5-430-6373	54.21	.00			
6140465891	CELL PHONE SERVICE/APR - CITY CLERK	001-5-620-6373	54.21	.00			
6140465891	CELL PHONE SERVICE/APR - CITY ADMIN.	001-5-615-6373	54.21	.00			
6140465891	IPAD/APRIL - SANIT.	610-5-818-6310	26.16	.00			

Invoice Number	Description	GL Account Number	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Period
6140465891	IPAD/APRIL - WWTP	610-5-815-6373	26.16	.00			
6140465891	LAPTOP/APR - BLDG INSPECTOR	001-5-150-6231	40.01	.00			
6140465891	CELL PHONE SERVICE/APR - CODE ENFORCEMENT	001-5-110-6373	54.21	.00			
6140465891	IPAD/APR - CODE ENFORCEMENT	001-5-110-6373	55.76	.00			
6140465891	CELL PHONE SERVICE/APR - ACT. CTR	001-5-455-6373	33.16	.00			
6140465891	CELL PHONE SERVICE/APR - VET'S	001-5-470-6373	33.15	.00			
6140465891	CELL PHONE SERVICE/APR - LIBRARY	001-5-410-6373	54.21	.00			
6140465891	IPAD/APRIL - STREET	110-5-214-6419	26.16	.00			
6140465891	JETPACK/APR - FIRE	001-5-150-6332	40.01	.00			
6140465891	CELL PHONE SERVICE/APR - FIRE	001-5-150-6373	54.21	.00			
Total VERIZON WIRELESS:			730.33	.00			
<b>WELLS FARGO FINANCIAL LEASING INC</b>							
5038147584	COPIER LEASE PAYMENT - LIBRARY	001-5-410-6419	313.82	.00			
Total WELLS FARGO FINANCIAL LEASING INC:			313.82	.00			
<b>WILLOW LANE</b>							
ARR2603722	BOOKS - LIBRARY	001-5-410-6505	60.97	.00			
Total WILLOW LANE:			60.97	.00			
Grand Totals:			405,129.69	2,139.67			

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

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Amount Paid

Total LAW/CODE ENFORCEMENT:  
140.73  
Total FIRE:  
1,912.33  
Total STREET ADMINISTRATION:  
64.61  
Total AIRPORT:  
3,570.35  
Total LIBRARY:  
10,780.20  
Total PARKS/RECREATION:  
568.71  
Total ACTIVITY CENTER:  
483.43  
Total SWIMMING POOL:  
2,813.88  
Total VETERAN'S MEMORIAL AUDITORIUM:  
173.51  
Total CITY ADMINISTRATOR:  
137.49  
Total CITY CLERK:  
322.80  
Total CITY FACILITIES:  
166.26  
Total TORT LIABILITY - P & C/WC INS:  
199,310.12  
Total GENERAL GOVERNMENT:  
5,516.58  
Total STREET CONSTRUCTION:  
225,961.00  
Total STREET ADMINISTRATION:  
3,123.72  
Total STREET OPS/EQUIPMENT:  
40,209.88  
Total SNOW & ICE:  
2,228.99  
Total ROAD USE TAX FUND:  
45,562.59  
Total LIBRARY TRUST:  
1,255.31  
Total LIBRARY TRUST FUND:  
1,255.31  
Total JJ JENSEN PARK LIGHTING PROJ:  
92,287.00  
Total JJ JENSEN PARK LIGHT PROJECT:  
92,287.00  
Total DREAM PLAYGROUND PROJECT:  
4,718.36  
Total DREAM PLAYGROUND PROJECT:  
4,718.36  
Total WWTP:  
35,319.27  
Total WWTP LINES:  
26.16  
Total SEWER FUND:  
35,345.43

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Amount Paid

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Grand Totals:  
405,129.69

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Report Criteria:

Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

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**RESOLUTION NO. 2639**

**RESOLUTION ADOPTING THE CITY OF HARLAN ANNUAL BUDGET  
FOR FISCAL YEAR ENDING JUNE 30, 2027**

**WHEREAS**, The Code of Iowa, Chapter 384, Section 16, requires that all cities prepare and adopt an annual budget of expenditures and receipts for at least the next fiscal year; and

**WHEREAS** The Clerk shall certify the necessary tax levy for the next fiscal year to the County Auditor; and

**WHEREAS** the Notice of Public Hearing Budget Estimate was published on April 14, 2026; and

**WHEREAS** the Harlan City Council did hold a public hearing concerning the budget for the 2026-2027 fiscal year on April 21, 2026.

**WHEREAS**, the Harlan City Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed budget and any modifications proposed at the hearing.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the City Council of the City of Harlan, Iowa that they do hereby approve the budget for the 2026-2027 fiscal year as attached in the budget forms.

**BE IT FURTHER RESOLVED**, by the City Council of Harlan, Iowa that the Mayor and the City Clerk are hereby authorized and directed to execute this resolution.

**BE IT FURTHER RESOLVED**, by the City Council of Harlan, Iowa that the City Clerk is directed to submit these forms to the Shelby County Auditor on or before April 30, 2026.

PASSED AND APPROVED this 21<sup>st</sup> day of April 2026.

\_\_\_\_\_  
Jay Christensen, Mayor

\_\_\_\_\_  
ATTEST: Ashley Schleis, City Clerk



**RESOLUTION NO. 2640**

**RESOLUTION APPROVING THE EXECUTION AND ENTERING INTO A REAL ESTATE CONTRACT WITH HANSEN HOUSE HARLAN, LLC, FOR THE SALE AND CONVEYANCE OF CITY OWNED PROPERTY DESCRIBED AS LOTS 21-23 AND 25, G.H. CHRISTIANSEN SUBDIVISION IN THE CITY OF HARLAN, IOWA**

WHEREAS, on April 7, 2026, the City Council of the City of Harlan, Iowa, did authorize, per Resolution No. 2637, the sale of Lots 21-23 and 25 in G.H. Christiansen Subdivision, and

WHEREAS, the Council has been presented a proposed Real Estate Contract from Hansen House Harlan, LLC, to purchase Lots 21-23 and 25 in G.H. Christiansen Subdivision in the City of Harlan, Iowa, and

WHEREAS, a public notice was given as required by law and public hearing was held on April 21, 2026, and the Council has given due consideration to objections and evidence for and against the proposed sale, as reflected by the record of the public hearing, and

WHEREAS, construction must be completed within two (2) years of executing the contract. All proposed construction shall be in accordance with City of Harlan codes and ordinances, and all permits must be secured by a licensed contractor. Upon Buyer submitting a construction plan and obtaining a building permit from the City of Harlan, Buyer shall tender the non-refundable purchase price of \$4,000.00 for the lots, and

WHEREAS, at such time a construction plan is submitted to the City of Harlan and the building permit is approved for the development, a Quit Claim Deed shall be issued to the Buyer.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Harlan, Iowa, that the Real Estate Contract conveying the following described property:

Lots 21-23 and 25 G. H. Christiansen Subdivision, Harlan, Shelby County, Iowa, to Hansen House Harlan, LLC, is hereby approved.

The Mayor and City Clerk are hereby authorized to execute the Real Estate Contract to the above-named purchaser.

Construction must be completed within two (2) years of executing this contract. All proposed construction shall be in accordance with City of Harlan codes and ordinances, and all permits must be secured by a licensed contractor. Upon Buyer submitting a construction plan and obtaining a building permit from the City of Harlan for a given lot, Buyer shall tender the non-refundable purchase price of \$4,000.00 for the lots.

It is further resolved that the Mayor and City Clerk are hereby authorized to execute the Real Estate Contract on behalf of the City and are further authorized to execute the Quit Claim Deed as contemplated herein. The Quit Claim Deed shall be held by the City Attorney until full satisfaction of the contract by Buyer. It is further resolved that the City will have the Real Estate Contract recorded with the Shelby County Recorder.

PASSED AND APPROVED this 21<sup>st</sup> day of April, 2026.

\_\_\_\_\_  
Jay Christensen, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Schleis, City Clerk

**RESOLUTION NO. 2641**

**RESOLUTION TO SET A DATE FOR PUBLIC HEARING REGARDING THE PROPOSED SALE OF CITY OWNED LOTS 40-44 OF G.H. CHRISTIANSEN SUBDIVISION IN THE CITY OF HARLAN, IOWA.**

**WHEREAS**, the City of Harlan is proposing to sell Lots 40-44 in the G.H. Christiansen Subdivision in the City of Harlan, Iowa, to Sheehan Holdings, LLC for the cumulative price of \$5,000.00 and

**WHEREAS**, it is the desire of the City Council to dispose of said city owned property pursuant to a proposed Real Estate Contract while retaining rights of the easements.

**WHEREAS**, the City Council will determine whether said described real property is needed for public use, is of public benefit, or if said real property should be sold.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARLAN, IOWA:**

That the City Clerk be and is hereby instructed to publish notice of hearing as set out above with the hearing to be held on Tuesday, May 5, 2026, at 5:15 P.M., in the Council Chamber at the Harlan City Hall at 711 Durant St., Harlan, Iowa.

Passed and Approved this 21<sup>st</sup> day of April, 2026.

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Jay Christensen, Mayor

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ATTEST: Ashley Schleis, City Clerk